



ERASMUS+ Programme
www.erasmusplus.org.pl

**Erasmus – Learning Mobility Project for Higher Education (KA131/2024)
TRAINEESHIPS FOR STUDENTS, DOCTORAL STUDENTS (SMT) AND RECENT GRADUATES (SMTA)
OF UNIVERSITY OF WARSAW
in EU member states and countries associated to the Programme
APRIL-SEPTEMBER 2024/2025; OCTOBER-JULY 2025/2026**

The *Erasmus – Learning Mobility Project for Higher Education* is implemented on the basis of an agreement concluded by the University of Warsaw (UW) with the Foundation for the Development of the Education System (FRSE) - the National Agency of the Erasmus+ Programme and the European Solidarity Corps (NA), the 2024 Erasmus+ Programme Guide and supplementary guidelines provided by the Foundation.

Definitions

- 1) **Country associated to the Programme** – one of the following countries: Liechtenstein, Iceland, Republic of North Macedonia, Norway, Serbia and Türkiye;
- 2) **Country not associated to the Programme** - one of the following countries: Albania, Algeria, Angola, Argentina, Armenia, Australia, Azerbaijan, Bahamas, Bahrain, Barbados, Bhutan, Bolivia, Bosnia and Herzegovina, Brazil, Brunei, Cambodia, Cameroon, Canada, Chad, Chile, China, Colombia, Congo, Costa Rica, Cuba, Djibouti, Dominica, Ecuador, Egypt, El Salvador, Ethiopia, Fiji, Gabon, Gambia, Georgia, Ghana, Grenada, Guatemala, Guyana, Haiti, Honduras, Hong Kong, India, Indonesia, Jamaica, Japan, Jordan, Kazakhstan, Kenya, Kosovo, Kuwait, Kyrgyzstan, Laos, Macau, Madagascar, Malaysia, Maldives, Mauritius, Mexico, Moldova, Mongolia, Montenegro, Morocco, Mozambique, Myanmar/Burma, Nepal, New Zealand, Nicaragua, Niger, Nigeria, Oman, Panama, Papua New Guinea, Paraguay, Peru, Philippines, Qatar, Republic of Korea, Rwanda, Saudi Arabia, Senegal, Seychelles, Singapore, Somalia, South Africa, Sri Lanka, Sudan, Switzerland, Taiwan, Tajikistan, Tanzania, Thailand, Trinidad and Tobago, Tunisia, Turkmenistan, United Arab Emirates, United Kingdom (United Kingdom), United States of America, Uruguay, Uzbekistan, Venezuela, Vietnam;
- 3) **European Economic Area (EEA) country** – one of the following countries: Iceland, Liechtenstein, Norway;
- 4) **EU member states** - one of the following countries: Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, the Netherlands, Malta, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden;
- 5) **Student** – a student of the University of Warsaw (including participants of Doctoral Schools), enrolled in a degree-programme at bachelor's, master's or doctoral level or in a long-cycle master degree-programme;
- 6) **Graduate** – a student or doctoral student of the University of Warsaw who has been awarded a Bachelor, Master or a PhD degree;
- 7) **receiving organisation** – organisation or a higher education institution located and registered in one of the EU member states (Definitions, point 4) or a country associated to the Programme (Definitions, point 1) or a higher education institution, embassy/ consular office of an EU member



- state or a country associated to the Programme located or registered in one of the countries not associated to the Programme (Definitions, point 2) in which the student carries out the agreed traineeship programme;
- 8) **Physical mobility** - travel abroad to the country of the receiving organization in order to carry out the agreed traineeship programme in the country of the receiving organization, in accordance with the *Learning Agreement for Traineeships* agreed upon before the student's/ graduate's mobility;
 - 9) **Mobility capital** – number of months of mobility at universities or receiving organisations carried out under Erasmus+ and/or Erasmus Mundus Programme (with or without the Erasmus grant);
 - 10) **Mobility start date** – the first day abroad when the student/ graduate must carry out the traineeship at the receiving organisation;
 - 11) **Mobility end date** – the last day abroad when the student/ graduate is required to carry out the traineeship at the receiving organisation;
 - 12) **Erasmus SMT grant** – funds for the costs of travel and increased costs of living incurred during the student's traineeship abroad;
 - 13) **Erasmus SMTA** - funds for the costs of travel and increased costs of living incurred during the graduate's traineeship abroad;
 - 14) **Programme day** – a day of physical mobility in the country of the receiving organisation for which the student/ graduate receives the grant according to the calculation in the grant calculator http://bwz.uw.edu.pl/wp-content/uploads/sites/358/2019/08/Kopia-HE-grant-calculation-MT_calculation_method-20140807-2-2.xlsx
 - 15) **Sustainable (low-emission) means of transport** – travel by coach, train or car-pooling (provided that the car is shared between at least 2 persons);
 - 16) **Car-pooling** - a system adapting a passenger car to public transport which involves increasing the number of passengers travelling by car on the same route;
 - 17) **Students with fewer opportunities** – students with disabilities and students who are entitled to a UW social allowance on the day they are awarded the Erasmus grant;
 - 18) **Traineeship for students (SMT)** – an internship abroad in a receiving organisation having its seat in an EU member state (Definitions, point 4), a country associated to the Programme or a country not associated to the Programme (Definitions, point 1 and 2), which must be relevant for the student's study field, compatible with the student's personal growth goals, integrated with the student's study programme and must be carried out during the relevant cycle of studies (at bachelor, master or PhD level) subject to the conditions in Art. 31 and 32;
 - 16) **Traineeship for recent graduates (SMTA)** - an internship abroad in a receiving organisation having its seat in an EU member state (Definitions, point 4), a country associated to the Programme or a country not associated to the Programme (Definitions, point 1 and 2), which must be relevant for the student's study field, compatible with the student's personal growth goals, integrated with the student's study programme and must be carried out within 12 months of obtaining a Bachelor, Master or a PhD degree, subject to Art. 31 and 32 and within the validity of this call, i.e. it must be completed by 31.07.2026.



GENERAL TERMS AND CONDITIONS SELECTION OF STUDENTS, DOCTORAL STUDENTS AND RECENT GRADUATES FOR ERASMUS+ TRAINEESHIPS FOR STUDENTS AND GRADUATES

1. An Erasmus+ traineeship grant for students and recent graduates may be awarded to each student or doctoral student having a status of a UW student, irrespective of their nationality.
2. Eligibility:
 - 2.1 Traineeships for **students** (SMT) - application is open to students enrolled in full-time or part-time degree programmes at bachelor, master or doctoral level or in a long-cycle master degree. Students of the first year of bachelor's degree and first year of long-cycle master's degree must complete the first year of their studies successfully before the mobility.
 - 2.2 Traineeships for **recent graduates** (SMTA) – application is open to students enrolled in the last year of a full-time or part-time degree programme leading to a diploma at bachelor's, master's or Doctoral's School or students enrolled in the last year of a long-cycle master's degree programme, provided that
 - 2.3 a complete and duly signed application for an SMTA mobility is submitted to the International Relations Office (IRO/ BWZ) **during the student's last year of studies and before the defence of their bachelor's/ master's thesis or in the case of doctoral students before the submission of the doctoral dissertation.**
3. Students of post-diploma studies are not eligible to apply for Erasmus+ SMT or SMTA grants.
4. In the case of participants of Doctoral Schools, the role of the academic supervisor before during and after the mobility shall be performed by the mobility coordinator appointed by the Director of the respective Doctoral School. If no mobility coordinator has been appointed by the given Doctoral School, the Director shall act as the academic supervisor.
5. Applications for traineeships are first processed at the students' respective home units (faculty/ institute/ chair/ Doctoral School).
6. Basic eligibility criteria:
 - 6.1 compatibility of the traineeship programme with the programme of studies;
 - 6.2 academic performance;
 - 6.3 a complete and duly signed [Learning Agreement for Traineeships form \(Before the Mobility\)](#);
 - 6.4 certified proficiency of the language in which the traineeship is due to be carried out;
 - 6.5 only one conditional pass - referring to one failed course - is permitted (on the day the application is submitted) in the case of students conditionally enrolled for the given academic year at the time of the application;
 - 6.6 students who are due to repeat the previous academic year or are under investigation by the UW disciplinary committee are not eligible to receive the Erasmus SMT grant for the mobility.
 - 6.7 In the case of an SMTA internship, the application documents must be submitted before the date of the diploma exam (applicable to students at bachelor or master level) or before the **submission of the doctoral dissertation (applicable to doctoral students).**
7. During the whole duration of the Erasmus+ SMT mobility the student must retain their UW student status and must not be removed from the student register.



8. Students are not eligible to receive the Erasmus SMT grant for the mobility if, at the start of their mobility, they are conditionally enrolled in the given year of studies due to having more than one failed course.
9. The traineeship should constitute an integral part of the study programme. It is mandatory that the SMT traineeship is recognised in the student's academic transcript and included in the diploma supplement.
10. The minimum duration of the traineeship is 60 **programme days**, calculated according to the grant calculator available at http://bwz.uw.edu.pl/wp-content/uploads/sites/358/2019/08/Kopia-HE-grant-calculation-MT_calculation_method-20140807-2-2.xlsx.
11. The traineeship must start **after April 1st 2025** and must be completed by **31st July 2026**.
12. An SMTA traineeship for graduates must commence and end within 12 months from the graduation date, which is the date of the defence of bachelor/ master's thesis or within 12 months from the submission of the doctoral dissertation (applicable to doctoral students) and within the duration of this call, i.e. until **31.07.2026**.
13. Erasmus SMT and SMTA grant is meant to cover travel costs and higher living expenses incurred during the stay abroad related to the mobility at the host organisation, solely for the actual period of physical traineeship in the country of the host organisation, according to the dates confirmed in the Learning Agreement for Traineeships, subject to the provision in Art. 14.
14. The Erasmus grant:
 - 14.1 **SMT** – may be awarded for a minimum of 60 programme days up to a maximum of 150 programme days;
 - 14.2 **SMTA** - may be awarded for a minimum of 60 programme days up to a maximum of 150 programme days;
 - 14.3 The duration of the SMT and SMTA traineeship may be extended up to a maximum of 360 days, provided the mobility capital allows it, however the extended mobility period is not financed. A request for an extension of the mobility period must be submitted during the original mobility period stated in the financial SMT/ SMTA agreement subject to Art. 11 and 12.
15. The traineeship may be carried out abroad:
 - 15.1 in one of the countries listed in Definitions, point 1, 2 and 4;
 - 15.2 at an institution of higher education in an EU member state (Definitions, point 4) or a country associated to the Programme (Definitions, point 1) holding an *Erasmus Charter for Higher Education – ECHE* valid for 2024/2025 and/or 2025/2026 academic year or at any institution of higher education in a country not associated to the Programme (Definitions, point 2) provided a bilateral agreement is signed between the UW and the receiving organisation for the traineeship of the given student (the agreement is signed by the IRO (BWZ) UW after the student/doctoral student submits a complete application) or at any organisation in an EU member country (Definitions, point 4) or a country associated to the Programme (Definitions, point 1).
 - 15.3 at an embassy/ consular office with its seat in an EU member state (Definitions, point 4) or in a country associated to the Programme (Definitions, point 1) or at an embassy/ a consular office of an EU member state or a country associated to the Programme with its seat in a country not associated to the Programme (Definitions, point 2);
16. The Erasmus traineeship cannot be carried out at the following organisations:
 - 16.1 the institutions of the European Union (EU) and other EU bodies, including functional agencies (list of institutions available on the website: http://europa.eu/european-union/about-eu/institutions-bodies_pl);



16.2 organisations managing EU programmes such as Erasmus+ national agencies (to avoid possible conflicts of interest or double funding);

16.3 institutions, organisations and enterprises in countries not associated to the Programme (Definitions, point 2)

17. The Erasmus SMT and SMTA grant shall be paid to the student solely for the actual period of the physical mobility in the country of the receiving organisation. The following monthly grant rates apply:

EU MEMBER STATES and COUNTRIES ASSOCIATED TO THE PROGRAMME:

a) **EUR 820** – Austria, Belgium, Cyprus, Czechia, Denmark, Estonia, Finland, France, Germany, Greece, Iceland, Ireland, Italy, Latvia, Liechtenstein, Luxemburg, Malta, The Netherlands, Norway, Portugal, Slovakia, Slovenia, Spain, Sweden

b) **EUR 820** – Switzerland, Great Britain

c) **EUR 750** – Bulgaria, Croatia, Hungary, Lithuania, Rep. of North Macedonia, Romania, Serbia, Türkiye;

COUNTRIES NOT ASSOCIATED TO THE PROGRAMME

In the countries listed in Definition 2, excluding Switzerland and Great Britain, the monthly grant rate amounts to **EUR 700**.

18. Students/doctoral students/ future graduates applying for a traineeship in an EU member country (Definitions, point 4) and a country associated to the Programme (Definitions, point 1) or a country not associated to the Programme (Definitions, point 2) who receive a UW social allowance at the time of the application and who declare in the Application form ([Zgłoszenie kandydata na wyjazd](#)) that they are entitled to the UW social allowance shall be assigned an additional inclusion support in the amount of **EUR 250 monthly** for the period of the mobility.

19. Students/ doctoral students/ recent graduates applying for a traineeship in an EU member country (Definitions, point 4) and a country associated to the Programme (Definitions, point 1) or a country not associated to the Programme (Definitions, point 2) who have a disability certificate, shall be assigned an additional inclusion support in the amount of **EUR 250 monthly** (a lump sum) for the period of the mobility, provided they submit a valid disability certificate upon IRO's request and within the deadline specified.

If the inclusion support in form of the lump sum is insufficient, holders of a disability certificate may apply for additional funding by submitting a separate application for additional inclusion support to the Erasmus+ Institutional Coordinator at the UW International Relations Office (listing the categories for which the subsidy of EUR 250/month will be used). The additional funding shall be validated on the basis of real costs incurred during the mobility, which must be documented in form of financial evidence. The decision on granting the student additional inclusion support and on the amount of the funding shall be taken by the FRSE NA upon the request of the UW. The application for additional inclusion support should be submitted to IRO immediately after being granted an SMT or SMTA mobility and no later than 5 weeks before the start of the mobility.

20. The student/ doctoral student/ recent graduate is entitled to a lump sum to cover the cost of travel. The amount of the lump sum depends on the distance between the start of the journey (Warsaw, for UW students) and the destination as well as the means of transport. The basis for the calculation of the lump sum is the distance measured one way in the distance calculator available on the European Commission Erasmus+ website: http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm.

Below 500 km, participants should, as a general rule, travel with low-emissions means of transport. In order for the travel to be deemed “green”, low-emissions means of transport must be chosen both ways.

Distance	Lump sum standard travel (plane, ferry boat)	Lump sum green travel
from 10 to 99 km:	28 €	56 €
from 100 to 499 km:	211 €	285 €
from 500 to 1 999 km:	309 €	417 €
from 2 000 to 2 999 km:	395 €	535 €
from 3 000 to 3 999 km:	580 €	785 €
from 4 000 to 7 999 km:	1188 €	1188 €
8000 km and more:	1735 €	1735 €

21. Students/ doctoral students/ recent graduates receiving the lump sum for standard (non-green) travel are entitled to an additional grant for up to 2 days of travel (both ways), provided the travel takes place beyond the dates of the mobility period (on days other than the start and end of the internship period).

Students/ doctoral students/ recent graduates receiving the lump sum for green travel are entitled to an additional grant for up to 6 days of travel (both ways), based on the submitted proof of travel and the following distance criteria:

from 10 to 499 km – a grant for up to 2 days of travel

from 500 to 2999 km - a grant for up to 4 days of travel

from 3000 to 3999 km - a grant for up to 6 days of travel

22. Application for SMT and SMTA traineeships is open until the funds allocated to the University of Warsaw under the interinstitutional agreement concluded with FRSE - NA are exhausted. As of the date this call opens, the University of Warsaw has **91 grants for internships in EU member state countries** (Definitions, point 4) **and countries associated to the Programme** (Definitions, point 1) **and 23 grants in countries not associated to the Programme** (Definitions, point 2).

23. The International Relations Office (IRO/BWZ) will announce exhaustion of funds from the KA131/2024 project on the IRO/BWZ website (www.bwz.uw.edu.pl).

24. An SMT Erasmus+ traineeship may be carried out during a research leave, provided the Head of the Educational Unit (EHU) consents to the traineeship and to the recognition of the traineeship in the student’s course of study.

25. The student/ graduate may carry out the traineeship without the Erasmus+ grant (having a zero grant), while retaining the status of an Erasmus+ trainee.

26. The Erasmus grant shall be awarded on an ongoing basis, subject to Art. 22, according to the date of receipt by IRO/BWZ of the incoming mail (applies to original documents) and/or according to the date of receipt of a set of duly completed documents (scans) addressed to: erasmusbwz@uw.edu.pl including:

26.1. Application form [zgłoszenie kandydata na wyjazd](#);

26.2. Learning Agreement for Traineeships ([Before the Mobility](#));



26.3. *Statement about previous Erasmus+/Erasmus Mundus mobility* [oświadczenie dot. poprzednich wyjazdów](#)

26.4. [Oświadczenie o planowanej podróży / Statement about the planned travel](#)

26.5 Interinstitutional agreement with the host university (applicable only to traineeships in countries not associated to the Programme (Definitions, point 2)).

According to the Order No. 279 of the Rector of the University of Warsaw of December 10, 2020, applications submitted via email must be sent from a UW email address, otherwise they will not be processed.

Application documents should be submitted within one month prior to the start of the mobility at the latest.

27. The Institutional Erasmus Coordinator has the right to reject the student's application if it does not meet the formal criteria defined in Art. 3, 5 and 6, or if there are reservations regarding the legitimacy of the internship programme and credibility of the receiving institution. The Institutional Erasmus Coordinator may request that the student submits supporting documentation. The application will be processed within 14 business days from the date the requested documentation is submitted by the student to the IRO.
28. In one academic year a student may be allocated one Erasmus grant for a mobility for studies in an EU member state (Definitions, point 4) or a country associated to the Programme (Definitions, point 1) and one mobility for traineeships (60 to 360 days) in an organisation in an EU member state (Definitions, point 4) and a country associated to the Programme (Definitions, point 1) or a country not associated to the Programme (Definitions, point 2), provided that the mobility periods do not overlap and subject to Art. 31 and Art. 32. It is permissible to carry out two consecutive traineeships at the same receiving organization on condition that there is at least a month's break between the two mobilities and as long as these traineeships take place in different academic years.
29. The student has the right to appeal in writing against a decision in which they are not awarded an SMT/SMTA grant. The appeal must be submitted through the entity which issued the contested decision - within 14 days from the date of delivery of the decision. The entity issuing the decision in the first instance shall forward the appeal together with their opinion and the case documentation to the Rector within 7 days from the date of receiving the appeal, unless within this period it issues a decision that fully accepts the appeal. If the appeal contains formal deficiencies, the entity issuing the decision in the first instance calls on the appellant to remedy these deficiencies within a specified period of time, no less than 7 days, under pain of the appeal being left unconsidered.
30. The student/ doctoral student shall submit a written statement about their previous participation in Erasmus+ and/or Erasmus Mundus mobilities for studies or traineeships either as a student of the University of Warsaw or as a student of another university and irrespective of whether the mobilities were funded or not.
31. At each level of studies a student may be granted a mobility for traineeship up to a maximum period of 12 months, subject to Art. 14. In each case, the student's total mobility capital available at the given level of studies will be reduced by the sum of all the previous Erasmus+ and Erasmus Mundus days of mobility for studies and/ or internships, with or without the grant at the respective cycle of studies.
32. Students of long-cycle master programmes have a mobility capital of 24 months, subject to Art. 14. In each case, the student's total mobility capital available will be reduced by the sum of all the previous Erasmus+ and Erasmus Mundus days of mobility for studies and/ or internships, with or without the grant.



33. The student/ graduate may be awarded the Erasmus grant for a longer period than the mobility period stated in the grant agreement provided the UW obtains additional funding from the FRSE and ensuring equal treatment of all students/ graduates. The grant may be awarded for an extended period of time **only within the original duration of the mobility**, upon student/ graduate's request and upon the consent of both the receiving organisation and the departmental mobility coordinator, subject to Art. 11, Art. 14, Art. 30 and Art. 31.
34. Students/ graduates with a non-EU and/or non-EEA citizenship must be familiar with the regulations regarding entry to the given EU member state (Definitions, point 4) or the country associated to the Programme (Definitions, point 1) in connection with the planned internship. Students/ graduates planning an internship in countries not associated to the Programme (Definitions, point 2) must verify visa rules applicable in the country of the receiving organization. Obtaining the appropriate visa for the mobility lies solely with the applicant.
35. The student/ graduate who has been allocated an Erasmus mobility for traineeship is obliged to sign an individual grant agreement prior to the departure at the International Relations Office of UW or by post. The individual grant agreement should be signed at least two weeks before the start of the traineeship. In the case of a traineeship for recent graduates (SMTA) it is recommended to start the traineeship at least two weeks after the defence of the thesis / doctoral dissertation at the earliest. Failure to sign the financial agreement prior to the start of the traineeship at the receiving organisation shall be deemed as a resignation from the mobility and shall result in cancelling the SMT/SMTA grant awarded in the 2024/25 or 2025/26 academic year.
36. The student/ graduate is obliged to have an insurance policy covering at least: **medical costs** (European Health Insurance Card* in the case of mobilities in the EU member states (Definitions, point 4) and a private insurance with equivalent scope and options in the case of mobilities in non-EU countries and countries not associated to the Programme (Definitions, point 2) : <https://www.nfz.gov.pl/dla-pacjenta/nasze-zdrowie-w-ue/leczenie-w-krajach-unii-europejskiej-i-efta/jak-wyrobic-karte-ekuz/>), **civil liability** (concerning damage caused by the student during the foreign internship during and outside working hours), consequences of accidents (concerning the costs of damage resulting from an accident at the place of the student's foreign internship). Lack of insurance will result in not concluding an individual Erasmus scholarship agreement.
37. In the case of the SMTA traineeship, if the information about defending the BA, MA thesis/or the submission of the doctoral dissertation is not entered in the USOS system, on the day of signing the individual grant agreement, the graduate will provide IRO/BWZ with a certificate issued by the students' office confirming the date of the thesis/ doctoral dissertation defence.
38. In case of resignation from the Erasmus+ mobility, the student/ graduate is obliged to send information about the resignation and/or a scan of the [Resignation form](#) to erasmusbwz@uw.edu.pl
39. The student/ graduate has the status of a candidate for the Erasmus+ grant until they sign the individual grant agreement with the University of Warsaw at the International Relations Office.
40. During the Erasmus+ funded mobility period, the student/ doctoral student/ graduate must not receive any other grant from the European Union funds for the same activity. The student shall notify the International Relations Office of the University of Warsaw in writing about grants awarded from other sources (e.g. a scholarship of the Polish government) for the period of the mobility. The institution awarding the grant shall decide whether the student is entitled to retain the given funding while receiving the Erasmus scholarship.



41. In accordance with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the data protection of natural persons with regard to the processing of personal data (GDPR),:

41.1. the administrator of the personal data of the applicant and the scholarship holder is the University of Warsaw, represented by the Rector, with its registered office at ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa. You can contact the administrator by selecting one of the contact forms available on the website: <https://www.uw.edu.pl/kontakt/>.

41.2. The Administrator has appointed a Data Protection Inspector supervising the correctness of personal data processing, who can be contacted via the following address

e-mail: iod@adm.uw.edu.pl.

41.3. The personal data of candidates and scholarship holders will be processed in order to participate in the Erasmus+ program.

41.4. The basis for the processing of the candidate's personal data is the consent to the processing of personal data. The data of qualified scholarship holders will be processed on the basis of the agreement concluded by the University of Warsaw with the Foundation for the Development of the Education System (FRSE), the National Agency for the Erasmus+ Program (NA) and the Regulation (EU) No. 1288/2013 of the European Parliament and of the Council of 11 December 2013 establishing "Erasmus+ ": the Union program for education, training, youth and sport and repealing Decisions Nos 1719/2006/EC, 1720/2006/EC and 1298/2008/EC.

41.5. Providing data by the candidate for the scholarship is voluntary, but necessary to participate in the qualification procedure. Providing data by qualified scholarship holders is obligatory, if they are not provided, the scholarship will not be able to be paid.

41.6. The recipients of the data will be entities authorized under the law and the Foundation for the Development of the Education System - the operator of the Erasmus+ program, a foreign university or a host organization to which the student has been qualified for a foreign internship.

41.7. The data will be stored for a period of 5 years from the receipt by the University of Warsaw of a letter from FRSE closing the settlement of the project, i.e. until December 31, 2031 at the latest.

41.8. The scholarship holder has the right to access their data and the right to rectify it and limit its processing. The candidate has the right to withdraw consent at any time. Information about the withdrawal of consent should be sent to erasmusbwz@uw.edu.pl.

41.9 The candidate/scholarship holder has the right to lodge a complaint with the President of the Personal Data Protection Office if he/she considers that the processing of his/her personal data violates the provisions of the General Data Protection Regulation.

42. These rules have been developed and published in accordance with the following rules in force on the date of their publication:

Information and guidelines provided by the Foundation for the Development of the Education System (FRSE) - the National Agency of the Erasmus+ Program and the European Solidarity Corps (NA):

https://erasmusplus.org.pl/brepo/panel_repo_files/2023/11/28/dnh7en/2024-erasmusprogramme-guide-pl.pdf

• Statute of the University of Warsaw:

<https://monitor.uw.edu.pl/Lists/Uchway/Attachments/4934/M.2019.190.U.443.pdf> ;

• Rules of study:

<https://monitor.uw.edu.pl/Lists/Uchway/Attachments/4930/M.2019.186.U.441.pdf> ;



- Regulations of the Doctoral Schools of the University of Warsaw:
<http://studiodoktoranckie.uw.edu.pl/wp-content/uploads/sites/179/2019/07/Regulamin-Szko%C5%82-Doktorskich.pdf>

43. Any changes or additions will be published in the form of subsequent points, starting from number 44 indicating the date of their publication, after their approval by the relevant Vice-Rector of the University of Warsaw.

Please note

* The European Health Insurance Card does not give you full right to free healthcare.

Approved on March 28th 2025

Vice-Rector for Student Affairs and Quality of Teaching and Learning

dr hab. Maciej Jerzy Raś, prof. Ucz.