

**EXTENSION OF THE STUDY PERIOD AT THE HOST UNIVERSITY**  
Applicable to students who applied for an extension before December 13, 2024.

**“Erasmus – educational mobility Project (131/2024)”**  
(Announcement no 8/24/SMS/2024/2025)

We are happy to announce that owing to the financial reserve in the KA131/2024 project, students who applied for an extension of their Erasmus mobility by December 13, 2024 will be awarded a grant for the extended period of studies by decision of the Vice-Rector for Student Affairs and Quality of Teaching and Learning.

The following terms and conditions apply:

1. Financing of the extended period of study up to a full academic year will only be possible for students\* who having the consent of the host university and their home faculty/ institute;
2. Each student extending their stay is obliged to agree on the terms and conditions of the extension established by the home faculty/ institute with the mobility coordinator (ex. Learning Agreement, curriculum differences;
3. Students who applied for an extension by December 13, 2024 are entitled to a scholarship in the same amount as in the first semester, for a maximum total period of up to 10 months.

New extension forms submitted after December 13, 2024 WILL NOT BE CONSIDERED.

**Procedure for students extending their mobility - STEP BY STEP**

**Step 1**

After receiving the consent from the Director of the Teaching Unit or the mobility coordinator at your home faculty/ institute, IRO will update your data in the USOS system.

**Step 2**

IRO will send you an annex to the financial agreement changing the length of your study and financing period. You will need to sign the annex (wet signature) and deliver it by traditional mail or submit it to IRO personally. Annexes will be issued successively, in order of the planned mobility end date in the original financial agreement. Please wait patiently for the email with the annex.

**Step 3**

Have your Learning Agreement with the study plan for the second semester approved (at least by the mobility coordinator at the home faculty/ institute).

Please note:

The Erasmus grant for the extended period of time will be transferred upon your request on condition that:

- a) you have submitted the original of your annex to the agreement to IRO;
- b) the new version of your LA, including courses for the second semester, has been approved by the mobility coordinator at UW;
- c) you have submitted a scan of your [Confirmation of Attendance and Results](#), stating the number of ECTS credits obtained in the first semester.

\*including Phd students