

EXTENSION OF MOBILITY PERIOD

WITH NO GRANT GUARANTEED

For students nominated for the first semester 2024/25

“Erasmus – educational mobility Project (131/2024)”

(Announcement no 6/24/SMS/2024/2025)

The International Relations Office is currently ending the process of signing grant agreements with the outgoing Erasmus+ students nominated for a mobility for studies in the first semester. Once all the grant agreements have been signed, IRO UW will recalculate the remaining available Erasmus budget to assess the possibility of financing the second semester in case of students who apply for an extension of their mobility period (to a full academic year). **Currently, there is no guarantee that students who apply to extend their Erasmus stay will receive funding for the second semester.** The funding will also be dependent on the number of students who apply for an extension.

Extension of mobility (to a full academic year) – STEP BY STEP

- 1) Extension of the mobility period to a full academic year requires a written consent of the host university and the home department /institute.
- 2) The student* is obliged to comply with the specific terms and conditions of extensions set out by the mobility coordinator in the given home department /institute.

STEP 1

Fill in the **Extension of short-term studies as an ERASMUS+ student** form (available [here](#)) and have it signed and stamped by the host university. Make sure you fill in the exact mobility end date in the second semester (ex. end date of the exam session, without the retakes).

STEP 2

Send a scan of the signed form as an attachment (in a pdf format only) to erasmusbwz@uw.edu.pl not later than **13.12.2024**.

STEP 3

IRO UW will forward your Extension form to the respective mobility coordinator in your department /institute at UW.

STEP 4

After your coordinator or Head of the Didactic Unit submits their consent to IRO, the details of your mobility will be updated in USOS.

STEP 5

You will receive an Annex to the financial agreement from IRO UW, stating the whole period of your mobility. You must update your Learning Agreement to include the courses to be taken in the second semester and have the LA approved in USOSweb.

PLEASE NOTE!

Extension forms will NOT be accepted after 13.12.2024.

*Also applicable to Phd students

Warsaw, 06.11.2024

Erasmus Section
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